

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on August 22, 2011

Meeting called to order by Chair Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Durand, Norton and Stone and Administrative Assistant Rumelhart. Chief Doughty, EMS Coordinator Olmstead and EMT Aneff arrived at 10:29 during Chief report.

Approval of Agenda:

- **Commissioner Norton moved to approve the agenda as sent. Commissioner Durand seconded the motion. The motion passed 3-0.**

Guests or Public Appearances:

- None.

Payment of Bills:

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
 - Voucher numbers: GF11-090 through GF11-094, totaling \$1,554.78.
 - Rescue Fund (646-002-020)
 - Voucher numbers: RF11-172 through RF11-176 totaling \$3,512.62.
 - Payroll vouchers for July 2011 totaling \$10,706.01.
- Commissioner Stone seconded the motion. The motion passed 3-0.**

Reports:

- Administrative Assistant
 - Current balances were given.
- Commissioner Reports
 - Commissioner Norton had questions about the income and expense summary which were answered to his satisfaction.
 - Commissioner Norton will be reviewing the current Cooperative Fire Protection Agreement between the Fire District and Pend Oreille PUD.
 - It was decided that no one will be attending the Washington Fire Commissioners Association fall conference.
 - Commissioner Norton will be out of the area August 24th through 29th.
- Chief Doughty
 - Chief Doughty and Battalion Chief Rogers will be traveling to the Rosenbauer factory in Sioux Falls, SD to inspect the progress of the new tender August 23 - 24.
 - The chief report was reviewed and discussed.
 - Chief Doughty is considering attending the sheriff reserve academy in Colville starting in October. This would be done on his own time.

Old Business:

- New Station 22 Progress – The ground plumbing is completed. Commissioner Stone will be applying to the PUD revolving fund board for funds to cover the \$3,000 water connection fee. The concrete will be poured the first part of September with the Lion's club grant covering \$6,000 of the \$9,000 cost.
- Ambulance Transport Fees – Not charging members and the immediate family members for ambulance transports is a common member benefit in other agencies. Chief Doughty will have a new policy addressing the issue ready for approval at the next meeting.
- Maps – Having a poster sized one page District map for each station was discussed. Chief Doughty will work on getting the map produced.

- Citizen Complaint – Commissioner Stone contacted the citizen registering the complaint and explained the EMS response policy and the Pend Oreille County EMS protocols. The citizen stated she was satisfied with the explanation.

New Business:

- None.

Action Item:

Chief Doughty – Ambulance Transport Member Benefit Policy.

Chief Doughty – District wide Maps.

The meeting was adjourned at 10:44. The next regular meeting will be at 10:00 AM on Monday September 12, 2011 at the Administrative Office at Station 23.

/s/ John Rumelhart, Clerk of the Board