

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on January 24, 2011

Meeting called to order by Chair Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Norton and Stone, Chief Doughty, Administrative Assistant Rumelhart and Larry Pollock.

Approval of Agenda:

- **Commissioner Stone moved to approve the agenda as amended. Commissioner Norton seconded the motion. The motion passed 2-0.**

Guests or Public Appearances:

- None.

Payment of Bills:

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
Voucher numbers: GF11-014 through GF11-018, totaling \$938.79.
 - Rescue Fund (646-002-020)
Voucher numbers: RF11-020 through RF11-022 totaling \$1,530.01.**Commissioner Stone seconded the motion. The motion passed 2-0.**

Reports:

- Administrative Assistant
 - Current balances were given.
- Commissioner Reports
 - Commissioner Stone noted there was a good turn out for the fire call on McInnis Ave and all the agencies worked well together.
- Chief Doughty
 - The Chief's report was presented and discussed.

Old Business:

- AFG Tender Grant – The bid specifications were completed and the advertisement for bids was published, with the bid opening to be done at this meeting. One bid was received, it was from General Fire Equipment for \$233,089.00 + tax ≈ \$251,050.03. The specification committee will review the bid and make a recommendation on whether to accept it or not. Commissioner Stone called a special meeting for 10:30 AM January 25, 2011 at Station 23 to receive the committee's recommendation and decide on the awarding of the bid.

New Business:

- Office Procedures Manual – The updated Office Procedures Manual was presented. Commissioner Norton will review the manual.

The meeting was adjourned at 10:54. The next meeting will be a special meeting on January 25, 2011 at 10:30 AM at Station 23. The next regular meeting will be at 10:00 AM on Monday February 14, 2011 at the Administrative Office at Station 23.

/s/ John Rumelhart, Clerk of the Board