

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on March 9, 2009

Meeting called to order by Acting Chair Dick Norton at 10:00 at the Administrative Office. Present were: Commissioners Durand and Norton, Chief Pollock, Deputy Chief Doughty, Administrative Assistant Rumelhart.

Approval of Agenda:

- **Commissioner Durand moved to approve the agenda as sent with the deletion of item 2 under Deputy Chief Doughty. Commissioner Norton seconded the motion. The motion passed 2-0.**

Guests or Public Appearances:

- None.

Approval of Minutes:

- **Commissioner Durand moved that the February 9, 2009 and February 23, 2009 Regular Commissioner Meeting minutes be approved as sent. Commissioner Norton seconded the motion. The motion passed 2-0.**

Payment of Bills:

- The outstanding bills were reviewed and discussed. **Commissioner Durand moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
 - Voucher numbers: GF09-047 through GF09-059, totaling \$4,168.21.
 - Rescue Fund (646-002-020)
 - Voucher numbers: RF09-063 through RF09-081 totaling \$3,082.72.
 - Payroll warrant numbers 90423 through 90425 totaling \$1,065.80 and numbers 90350 through 90355 totaling \$5,871.12.

Commissioner Norton seconded the motion. The motion passed 2-0.

Correspondence:

- None.

Reports:

- Administrative Assistant
 - Current balances were given.
- Commissioner Stone (given by Commissioner Norton)
 - Reader board – Still being worked on.
- Commissioner Durand
 - Signage – Going out to bid for vehicle lettering was discussed. No decisions were reached.
 - Defensible Space Landscaping – Going to start looking for grants for installation of fire resistant landscaping with interpretative signs around Station 23.
- Commissioner Norton
 - Reviewed what he learned at governance seminar. Discussed management versus governance, setting goals and following up on them. The Board needs to speak as one voice. More details will be given when Commissioner Stone is back from vacation.
 - Discussed changing the paramedic contract from a fixed term to rolling term. No decision was made.
 - Discussed making one meeting to be more of a strategic planning session. A list of example topics from the seminar was presented.
 - A list of materials available from the WFCA was presented.
- Chief Report
 - Attended cross border EMS tabletop exercise in Bellingham. County, state, federal, hospital and British Columbia officials were present. The exercise was professionally moderated.
 - Will be gone Memorial Day week for another EMS cross border function in Vancouver BC.

- Attended FEMA grant presentation in Spokane that gave good information.
- Will be applying for a pumper/tender and thermal imaging camera in the next round of FEMA grants.
- There will be a FEMA grant program for fire stations in the near future.
- Need to adopt a purchasing policy that follows the RCWs and WACs by resolution.
- Attended ice rescue training with the Lone Fire Department last Saturday.
- Meeting soon with FEMA for snow storm emergency reimbursement.
- EMS Coordinator Pollock trained EMTs on filling out run sheets last week trying to address the problems.
- The Fire District is going to participate in the Selkirk Health Fair on May 9th.
- Deputy Chief of Operations Doughty
 - St 24 compressor – no action.

Old Business:

- None.

New Business:

- None.

The meeting was adjourned at 11:52. The next regular meeting will be at 10:00 AM on Monday March 23rd at the Administrative Office at Station 23.

/s/ John Rumelhart, Clerk of the Board