

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on July 14, 2008

Meeting called to order by Chairman Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Norton, Durand and Stone, Chief Larry Pollock, Deputy Chief Doughty and Administrative Assistant Rumelhart.

Approval of Agenda:

- **Commissioner Norton moved to approve the agenda with the addition of Communication System and Paramedic Accumulated Vacation under New Business. Commissioner Durand seconded the motion. The motion passed 3-0.**

Guests or Public Appearances:

- None.

Approval of Minutes:

- **Commissioner Norton moved that the June 9, 2008 Regular Commissioner Meeting minutes be approved as sent and the June 23, 2008 Regular Commissioner Meeting minutes be approved as amended. Commissioner Durand seconded the motion. The motion passed 3-0.**

Payment of Bills:

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
 - Voucher numbers: GF08-103 through GF08-117, totaling \$719.95.
 - Rescue Fund (646-002-020)
 - Voucher numbers: RF08-180 through RF08-210, totaling \$3,049.58.
 - Building Fund (646-002-040)
 - Vouchers number BF08-014 totaling 6.60
 - LOCAL vouchers to Day Wireless, Z&Z Enterprises and Country Hardware totaling \$246.18.
 - Payroll warrant numbers 81063 through 81070 totaling \$5,503.51 and 81139 through 81131 totaling \$1,055.82.

Commissioner Durand seconded the motion. The motion passed 3-0.

Correspondence:

- A listing of upcoming training sessions being given by Enduris was received.

Reports:

- Administrative Assistant
 - As of May 31, 2008 fund balances were as follows:
 - General Fund = \$25,059.79, Invested = \$73,500.50
 - Rescue Fund = \$20,680.74, Invested = \$58,500.00
 - Building Fund = \$69.02.
 - Cash Flow – A discussion on cash flow and Station 23 construction bills was held. No decisions were made.
 - BVFF – One responder has not yet reimbursed the District for his portion of the pension fees. Deputy Chief Doughty will speak to him.
- Commissioner Stone
 - Station 23 (Tiger) – Interior painting has been completed. The plumbers will be there this week. Options for a water treatment system are being explored.
 - SCBAs – The need for 13 SCBAs to become compliant with NFPA standards was discussed. **Commissioner Durand moved to approve the purchase of 13 SCBAs with spare bottles from**

Spokane County Fire District #10, not to exceed \$3,250. Commissioner Norton seconded the motion. The motion passed 3-0.

- The phone company did not understand the request for numbers to be reserved for an emergency communications center. Commissioner Stone will attempt to contact a more knowledgeable person at the phone company.
- Commissioner Durand
 - The report on June 19 Wildfire Mitigation Committee meeting and field trip was moved to the July 28th meeting.
- Commissioner Norton
 - A summary of the LOCAL financing will be presented at the next meeting.
- Chief Report
 - The new engine will be delivered July 24th.
 - The Dodge pickup has been transferred to Fire District #8.
 - The Cabin Grill fire investigation is continuing.
 - A county wide burn ban is in effect.
 - Medic 22 is having the light bar replaced and the exhaust system repaired.
- Deputy Chief of Operations Doughty
 - Surplus Property List – As part of the AFG engine grant, Deputy Chief Doughty recommended that the old engine 24 be declared surplus and sold. **Commissioner Stone moved to declare old Engine 24 (VIN #C85LUA58794) surplus and sold to the highest bidder with the stipulation that it cannot be used for municipal fire service. Commissioner Norton seconded the motion. The motion passed 3-0.** Deputy Chief Doughty will work on a list of additional items to surplus for the August 11th meeting.

Old Business:

- Ambulance 3rd Party Billing – No action.
- Telephone Policy – No action.

New Business:

- Mileage rate increase – The IRS has increased the mileage rate from 50.5 to 58.5 cents per mile. After a short discussion, **Commissioner Norton moved that the District's mileage reimbursement rate be increased to 58.5 cents per mile effective July 1, 2008. Commissioner Durand seconded the motion. The motion passed 3-0.**
- Communication System – Commissioner Norton was approached by County Commissioner Ken Oliver about the state of the county emergency services communication system. Commissioner Oliver had received a citizen complaint. An extensive discussion was held on the communication system. It was decided that responders in various areas of the District will keep a communication log. It was also decided that Commissioner Norton will attempt to set up a joint meeting between the Fire District Commissioner, the County Commissioners and the County Department of Emergency Management at the regular County Commissioner meeting on August 25th at 2:00 PM.
- Paramedic Accumulated Vacation – Deputy Chief Doughty has excess vacation that he will not be able to take before his contract expires on July 31st and he is requesting that the District buy back one week of vacation. **Commissioner Norton moved that the District buy back one week of Deputy Chief Doughty's vacation. Commissioner Durand seconded the motion. The motion passed 3-0.**

The meeting was adjourned at 11:57. The next regular meeting will be at 10:00 AM on Monday July 28th at the Administrative Office.

/s/ John Rumelhart, Clerk of the Board