

Pend Oreille County Fire Protection District No. 2  
Minutes of the Regular Meeting of the  
Board of Commissioners on June 9, 2008

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Meeting called to order by Chairman Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Norton and Stone, Chief Larry Pollock and Administrative Assistant Rumelhart.

**Approval of Agenda:**

- **Commissioner Stone moved to approve the agenda as sent. Commissioner Norton seconded the motion. The motion passed 2-0.**

**Guests or Public Appearances:**

- None.

**Approval of Minutes:**

- **Commissioner Norton moved to approve the May 12 and 27, 2008 regular meeting minutes as sent. Commissioner Stone seconded the motion. The motion passed 2-0.**

**Payment of Bills:**

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**

General Fund (646-002-010)

Voucher numbers: GF08-089 through GF08-096, totaling \$632.16.

Rescue Fund (646-002-020)

Voucher numbers: RF08-150 through RF08-173, totaling \$4,931.85.

LOCAL voucher to K&L Gates totaling \$2,278.56.

Payroll warrants 80843 through 80850 totaling \$6,025.41 and payroll warrants 80909 through 80911 totaling \$1,150.12.

**Commissioner Stone seconded the motion. The motion passed 2-0.**

**Correspondence:**

- The USDA sent a letter asking whether the District still wanted the funding or could release the obligated funds. Commissioner Norton sent them a letter stating that they could release the funds.
- The insurance renewal paperwork has been received. A discussion was held on the insurance values for the various vehicles, equipment and buildings. Commissioner Norton will get clarification on the meaning of some of the coverages.

**Reports:**

- Administrative Assistant
  - As of May 31, 2008 fund balances were as follows:  
General Fund = \$20,000.46, Invested = \$75,500.50  
Rescue Fund = \$30,157.36, Invested = \$58,500.00  
Building Fund = \$78.62.
  - Changing of the days the office is open to Monday through Thursday was approved.
- Commissioner Stone
  - Station 23 (Tiger) – The electricians are wiring. The alarm company has done their wiring. The HVAC contractor will start soon. The phone numbers for the station will be 442-2311 (voice) and 442-2333 (fax). A letter will be sent to the phone company asking that six numbers be reserved for use in an emergency communication system.
  - Fire Code enforcement – No action.
  - Station 24 Parking – No action.
  - Small Works Roster – No action.
  - Community Development Block Grant – No action.
- Commissioner Durand

- Not present.
- Commissioner Norton
  - LOCAL – The bonds have been sold with an interest rate of 4.489%. A payment schedule has been received and the first payment of \$5,772.74 is due December 1<sup>st</sup>.
- Chief Report
  - Deputy Chief Doughty is helping teach a high and low angle rescue class at the mine this week.
  - The commodity flow study money has arrived.
  - The current status of the district vehicles was given.
  - A discussion was held on the rising cost of fuel and responder stipends for no transports. **Commissioner Norton moved to increase the no transport stipend for scheduled crew members to \$10 effective June 1<sup>st</sup>. Commissioner Stone seconded the motion. The motion passed 2-0.**
  - A discussion was held on posting the ambulance schedule on the internet. **Commissioner Stone moved that Jody Rogers be appointed as the alternate HIPPA officer and be given access to posting the schedule to the web site. Commissioner Norton seconded the motion. The motion passed 2-0.**
- Deputy Chief of Operations Doughty
  - Not present.

**Old Business:**

- Ambulance 3rd Party Billing – No action.
- Telephone Policy – No action.

**New Business:**

- None.

The meeting was adjourned at 11:39. The next regular meeting will be at 10:00 AM on Monday June 23<sup>rd</sup> at the Administrative Office.

/s/ John Rumelhart, Clerk of the Board