

Pend Oreille County Fire Protection District No. 2  
Minutes of the Regular Meeting of the  
Board of Commissioners on April 14, 2008

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Meeting called to order by Chairman Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Durand, Norton and Stone, Chief Larry Pollock and Administrative Assistant Rumelhart. EMS Coordinator Gayle Pollock arrived at 10:37 during agenda item VII B 1.

**Approval of Agenda:**

- **Commissioner Stone moved to approve the agenda with the addition of Telephone Policy under New Business. Commissioner Norton seconded the motion. The motion passed 3-0.**

**Guests or Public Appearances:**

- None.

**Approval of Minutes:**

- **Commissioner Stone moved to approve the March 10, 2008 regular meeting minutes with the correction of the start date of the wildland urban interface plan to 2010, the March 19, 2008 special meeting minutes as sent and the March 24, 2008 regular meeting minutes with the correction of the party contacting Commissioner Durand as a Newport insurance agent, not the Keo's. Commissioner Norton seconded the motion. The motion passed 3-0.**

**Payment of Bills:**

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
  - General Fund (646-002-010)  
Voucher numbers: GF08-061 through GF08-071, totaling \$2,935.82.
  - Rescue Fund (646-002-020)  
Voucher numbers: RF08-092 through RF08-118, totaling \$17,455.79.
  - Building Fund (646-002-040)  
Voucher numbers: BF08-006 and BF08-007, totaling \$44.13.
  - Payroll warrants 80401 through 80408 totaling \$8,905.00 and 80469 through 80471 totaling \$1,174.95.**Commissioner Durand seconded the motion. The motion passed 3-0.**

**Correspondence:**

- A newsletter was received from Enduris Washington, the district's insurance carrier.

**Reports:**

- Administrative Assistant
  - As of March 31, 2008 fund balances were as follows:  
General Fund = \$25,776.77, Invested = \$27,000.50  
Rescue Fund = \$22,967.75, Invested = \$20,000.00  
Building Fund = \$122.75
- Commissioner Stone
  - Station 23 (Tiger) – Quality Steel Building made some requested changes to the building plan to satisfy the USDA. The changes will not create additional costs. They should be putting in additional fill and compacting it today and the plumbers are scheduled to start on the ground plumbing tomorrow.
  - Fire Code enforcement – No action.
  - Station 24 Parking – No action.
- Commissioner Durand
  - Nothing to report.
- Commissioner Norton
  - LOCAL – Tom Metzger provided an opinion letter for the LOCAL program.
- Chief Report

- Station 22 – Nothing to report. The administrative assistant will contact the insurance company to get repair process started.
- The Pend Oreille Mine training program has netted the district \$19,000 so far.
- The 19 student EMT class will finish this Friday.
- Deputy Chief Doughty will start teaching firefighter and EMT refresher classes every Thursday at the mine.
- The district is looking at having some live fire training on the mine site.
- Fifteen district volunteers helped with the health fair held at Selkirk Community Health Center last Saturday. Address signs were sold and “Case for Life” cases were given out.
- The new monitor for Medic 23 has arrived.
- There is approximately \$8,000 left of the original \$30,000 given to the fire district by the hospital district.
- The federal government has passed legislation that allows responders to deduct up to \$360 in compensation from their income taxes.
- Chief Havener has obtained a four year \$22,000 per year grant that will allow the PUD to give qualified emergency responders in Pend Oreille County a credit on their electric bills. The fire chiefs will determine which responders are eligible for the credit.
- The phone line at station 24 is inadequate to operate the fax machine. A letter was written and signed by Commissioner Stone to the phone company asking for reduced billing due to the poor quality lines. A copy of the letter was sent to the Washington State Utilities & Transportation Commission.
- A group of homeowners in the Riverbend area are meeting to try to get some kind of fire protection.
- There was a fire in Lone that the fire district investigated.
- The district will be participating in a commodity study which involves counting commercial vehicle traffic at intersection of SR 20 and SR 31. The study will take place next week and again later in the summer. A copy of the report generated will be sent to the district. The district is eligible for compensation of up to \$180 per day.
- Deputy Chief of Operations Doughty (given by Chief Pollock)
  - AFG Grants – The engine is on track to arrive in mid-May.

**Old Business:**

- Ambulance 3rd Party Billing – A short discussion was held on 3rd party billing. Commissioner Stone will contact a company and set up a meeting for more discussions.

**New Business:**

- Telephone Policy – The need for a policy dealing with the giving out of home phone numbers was discussed. Commissioner Stone and Deputy Chief Doughty will develop a policy.

The meeting was adjourned at 12:03. The next regular meeting will be at 10:00 AM on Monday April 28<sup>th</sup> at the Administrative Office.

/s/ John Rumelhart, Clerk of the Board