

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on February 11, 2008

Meeting called to order by Vice Chairman Dick Norton at 10:05 at the Administrative Office. Present were: Commissioners Durand and Norton, Chief Pollock, Administrative Assistant Rumelhart and Jennifer Seidemann.

Approval of Agenda:

- **Commissioner Norton moved to approve the agenda with the addition of Deputy Chief Doughty's retirement buyback under new business. Commissioner Durand seconded the motion. The motion passed 2-0.**

Guests or Public Appearances:

- Jennifer Seidemann asked the Fire District to support a plan to rename A South Ave and B South Ave in Metaline Falls. There is occasional confusion with the similarly named A Street and B Street in the Pend Oreille Village area north of Metaline Falls. The district will write a letter stating that the district will support anything that will help avoid the confusion. After arranging to provide Ms. Seidemann with a letter of support she turned to Chief Pollock and made verbal threats to do bodily harm to Chief Pollock's spouse. The meeting was recessed while Chief Pollock contacted the Pend Oreille Sheriffs office and arrangements were made for him to file a report on this matter which was filed after the end of the meeting (Deputy Olson, Report # 08-00952). Upon returning from recess, Chief Pollock reported to the board that this person had contacted his wife at his residence that morning and during the course of the conversation made obscene and abusive comments to his spouse at which time she ended the telephone connection

Approval of Minutes:

- **Commissioner Durand moved that the minutes of the January 14 and 28, 2008 Regular Meetings be approved as sent. Commissioner Norton seconded the motion. The motion passed 2-0.**

Payment of Bills:

- A discussion was held on district paid meals for responders on ambulance transports. Chief Pollock will instruct Deputy Chief Doughty to no longer charge his meals to the district while he is on ambulance transports.
- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
Voucher numbers: GF08-025 through GF08-032, totaling \$650.32.
 - Rescue Fund (646-002-020)
Voucher numbers: RF08-038 through RF08-059, totaling \$3,350.43.
 - Building Fund (646-002-040)
Voucher numbers: BF08-004 through BF08-005, totaling \$40,175.00
 - Payroll warrants 80028 through 80032, totaling \$1,975.67.

Commissioner Durand seconded the motion. The motion passed 2-0.

Correspondence:

- The county sent a copy of the approved budget.
- WFOA sent the annual compilation of all the RCWs that pertain to fire districts.

Reports:

- Administrative Assistant
 - As of January 31, 2008 the fund balances were as follows:
 - General Fund = \$3,889.31, Invested = \$47,000.50
 - Rescue Fund = \$21,641.91
 - Building Fund = \$122.75
 - The changing of the days the office is open to Monday, Tuesday, Thursday and Friday was approved.

- Commissioner Stone (On vacation, report given by Commissioner Norton)
 - Station 23 (Tiger) – The garage doors have been installed and construction has stopped until the ground warms enough to pour concrete.
- Commissioner Durand
 - Mark Havener and Carol Mack have been asked via email to discuss at the Fire & Life Safety Cooperative meeting the defensible space material for the county planning department.
- Commissioner Norton
 - A list of training materials was obtained from WGEP. They will also notify the district of any upcoming sensitivity training sessions.
- Chief Report
 - Station 22 sustained some snow damage to the door cover and the wall above it. Temporary repairs have been made and the insurance company has been informed. During the repairs dry rot was discovered in the upper part of the wall, so additional repairs will have to be done by the district.
- Deputy Chief of Operations Doughty (not present, report given by Chief Pollock)
 - AFG Grants – The turnouts have been sized and will be put into service in the next couple of weeks.
 - A discussion was held on abusers of the ambulance service. The ambulance crews have been instructed not to transport if the patient is stable. Deputy Chief Doughty will contact AMR in Spokane for their non-emergency transport forms.

Old Business:

- Firefighter Point System – Tabled.
- Emergency Vehicle Operations Policy – Tabled.
- DNR Forestland Fire Response Agreement – **Commissioner Durand moved that, per the recommendation of Chief Pollock, the DNR Forestland Fire Response Agreement be approved. Commissioner Norton seconded the motion. The motion passed 2-0.**

New Business:

- Correspondence Log – It was decided to establish a correspondence log for all incoming and outgoing mail.
- Deputy Chief Doughty's retirement buyback – After some discussion, **Commissioner Norton moved to waive the remaining \$1,220.79 owed by Deputy Chief Doughty to the district for a back retirement payment made on his behalf by the district. Commissioner Durand seconded the motion. The motion passed 2-0.**

The meeting was adjourned at 11:45. The next regular meeting will be at 10:00 AM on Monday February 25th at the Administrative Office.

/s/ John Rumelhart, Clerk of the Board