

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on August 27, 2007

- I. **Meeting Called to Order:** 10:00 A.M BY COMMISSIONER STONE. Commissioners' Durand and Norton, Chief Pollock, Deputy Chief Doughty present.

A. Flag Salute

- II. **Approval of Agenda**—APPROVED WITH CORRECTION of VII A (deferred) AND ADDITION of VIII B (Tech Cominco Contract) to be presented by Chief Pollock and Deputy Chief Doughty.

III. **Guests / Public Appearances**

A. NONE

- IV. **Payment of Bills:** RESCUE NORTHWEST clarification of charges—Harness will go to LARRY TAYLOR and hardware added to E21 & E22.

- V. **Correspondence:** Commissioner Stone presented information for the WASHINGTON FIRE COMMISSIONER ASSOCIATION CONFERENCE IN PASCO, WA. Participation was encouraged. **MM by Commissioner Norton; 2ND Commissioner Durand for Chief Pollock and EMS Coordinator Pollock to attend. CARRIED.**

VI. **Reports**

A. Administrative Assistant

1. Financial Report –NO CHANGE SINCE THE 8/13/07 STATEMENT noted by Commissioner Stone
- 2.

B. Commissioner – Stone

1. **Station 23 (Tiger):** Commissioner Stone reported a recent email from USDA, the package sent 1 week ago has not been reviewed. Commissioner Stone reported a letter of support was provided by Sue Lani. Commissioner Stone gave a brief report of meeting Governor Gregoire and discussed the difficulty of working with the USDA. The Governor indicated her office would look into the matter and charged Secretary of Health Mary Selecky to follow up.

Commissioner Stone recommended the Board investigate other alternative financing due to the lengthy time invested (1 ½ yrs), multiple personnel changes, and constant request for previously supplied information. Commissioner Durand suggested a follow up with Mountain West Bank. Commissioner Norton will contact Bill Justice of Mountain West Bank. Chief Pollock will refer contact Cheryl Lipp at Washington Mutual.

2. **Station 24 (Riveredge Estates)**

The Plumber was unable to work last week. A new water heater is needed due to the donated water heater is 277V and not compatible. Insulation should be complete today (8/27/07) Grading needs to be done outside the station. Outside back light will be motion sensor. Chief Pollock suggested outside front light be

motion sensor and also be able to add a 911 phone to the building. Commissioner Norton will check with the electricians. There was a general discussion re: security and vandalism around the station with a possible solution of a non-active security camera installed. No decision made at this time.

C. Commissioner – Durand

1. No report

D. Commissioner – Norton

1. Loan—USDA: Commissioner Norton had no additional information to add to Commissioners Stones' previous report
- 2.

E. Chief's Report – Pollock

1. POC FD3 had invited all POC Fire Chiefs to meet Governor Gregoire at FD3's new station. Commissioners' Durand and Stone, Chief Pollock, and EMS Coordinator Pollock attended. The opportunity to speak with Governor Gregoire and Secretary of Health, Mary Selecky allowed the Commissioners and Chief to ask for support from the state with tax relief, AFG grant program, and USDA grants.

2. FD2 participated in a Swift Water Rescue class sponsored by the Kalispels with training at Boundary Dam. FD2 now has 6 FD2 members with Swift Water Rescue/First Responder training. Employees of Boundary Dam, PUD, Kalispel Tribe, Homeland Security (Border Patrol), Sheriffs Marine Officer and FD2 participated. Boundary Dam boats were used in the drill. FD2 will need to upgrade water rescue equipment.

3. EMS has received the INHS Grant of \$10,325.00 for training equipment.

4. Invitation to Bid for PPE is posted and will close next week. GENERAL FIRE, LN CURTIS, CHIEF SUPPLY has responded. A 4TH company will not bid due to a protected sales area that is covered by General Fire.

5. Chief Pollock and Dep. Chief Doughty met with the Wheeled Coach dealer located in Yakima who is interested in placing a bid for the new Type I ambulance. A general discussion of pros/cons of Wheeled Coach and Braun Northwest took place. Wheeled Coach was made aware of the lack of support with previous purchase from the company (M22)—lack of manuals, as-built, warranty information. Wheeled Coach will look into the possibility of warranty issues to repair attendant chair and light replacement. Chief Pollock requested a special meeting be arranged to announce the invitation to bid for a Type I ambulance. **Commissioner Stone set a Special Meeting on Tuesday, September 4, 2007 at 10:00 a.m. for the purpose of announcing an invitation to bid on a Type I Ambulance.**

6. The invitation to bid for the fire engine will be deferred until September 6 due to prior commitments.

7. M24 was backed into a tree with damage to rear bumper—repair cost unknown at this time.

8. Bullard's have been offered—free—from FD3 for Station 24. 8 are needed. Chief Pollock will provide the concrete.

9. Chief Chris Smith has been notified the old M24 (surplus) is available. The light bar, seats, tires and shelving have been removed. Chief Pollock is waiting a letter of need from Chief Smith.

Commissioner Norton questioned the status of E23. Chief Pollock informed the Board E23 will be moved to Sta. 21 while E21 goes to General Fire for pump tests etc. T20 needs a siren and radio. The work will be done by Frank Lynch and probably be ready next week.

10. Commissioner Norton asked if there had been a response from POC Sheriffs dispatch regarding incorrect dispatch information. Chief Pollock had received an email response and will provide it at the next regular meeting.

11. Homeland Security had a MCI Drill (arranged through a private contractor) in Metaline Falls that was poorly planned with the other agencies. Homeland Security would like more drills in the future. Chief Pollock informed them FD2 would participate but requested earlier notification and preparation.

12. Chief Pollock discussed the issue of FD2 personnel being utilized by POC Sheriffs/WSP for accident/scene control due to lack of POC Sheriff/WSP personnel available. This is not FD2 responsibility. If accident occurs on the highway, DOT should be notified. WSP is responsible for accident investigations. On 8/25/07 a vehicle accident occurred on Hwy 31, Dep. Chief Doughty requested Sheriffs assistance since the vehicle was blocking the state highway. He was informed by Sheriffs dispatch no deputies were available and WSP was 1-1 1/2 hours away. Dep. Chief Doughty remained on scene from 1630- 1915 before he was relieved by WSP. Chief Pollock had previously been assured there is always a Deputy available to the north county. Chief Pollock advised Dep. Chief Doughty to send an invoice to POC Under Sheriff Mike Cress for reimbursement of Chief Doughty's overtime hours. Chief Pollock has been informed by the Under Sheriff that discretionary funds are available.

F. Deputy Chief of Ops – Doughty

1. NONE

VII. Old Business

A. Forest Service Responses-DEFERRED

VIII. New Business

A. St 21 water & septic— Chief Pollock received a phone call from Mrs. Larson, the owner of the property next to Station 21. Mrs. Larson is inquiring if FD2 would share the expense of putting in a water and septic system. Mrs. Larson plans to put a modular home on the property. The benefit to FD2 would be the ability to provide a septic system for Station 21. Chief Pollock recommends the Board defer further discussions until January 2008 due to multiple current obligations.

**RECESS AT 11:10 FOR 5 MINUTES BY COMMISSIONER STONE
RECESS EXTENDED AT 11:15 FOR 5 MINUTES BY COMMISSIONER STONE
RECESS EXTENDED AT 11:20 FOR 5 MINUTES BY COMMISSIONER STONE
MEETING RESUMED AT 11:22**

As a result of the recess for Commissioner Norton to take a phone call from the USDA, it was indicated the loan package looked good and the questions regarding a pole building are answered but a letter from the General Contractor and an insulation bid are needed. Commissioner Norton will follow up.

VII. **New Business (con't)**

- B. TECH COMINCO CONTRACT—Chief Pollock introduced a Contract for Services to Tech Cominco Mines for FD2 to provide Fire Service and EMS Training to Tech Cominco employees.

Deputy Chief Doughty gave a brief overview of how the program came about in part due to a new Safety Officer at Tech Cominco Mine. Jody Rogers is above ground Safety Officer and Sandy McFarland is below ground Safety Officer. FD2 will provide training for state certified FF1 and state licensed EMT-B with training 2-3 Fridays each month. Tech Cominco will be billed as services are provided and will pay within 30 days of receipt of invoice. Estimate first year gross \$44,600.00; Estimate first full year net \$30,000.00. Chief Pollock will be point of contact for Tech Cominco. Deputy Chief Doughty will be point of contact for MPD (Medical Program Director). Commissioner Stone has requested a detailed cost breakdown for the program and asked if a cost of living increase will be included. Dep. Chief Doughty will follow up. Commissioner Norton and Chief Pollock discussed a separate line item budget and/or accounting to accurately record the finances of the program. **MM Commissioner Norton, 2nd Commissioner Durand to approve the current document with recommended changes and present to Tech Cominco for approval with a return to FD2 Commissioners' with final document. CARRIED**

Chief Pollock has extended an invitation from Tech Cominco Mine to FD2 personnel and Commissioners to tour the facility. Arrangements will be made at a later date.

IX. **Action Items & Next Meeting Agenda**

1. SPECIAL MEETING –TECK COMINCO CONTRACT FOR SERVICES—will be arranged by Commissioner Stone as needed.
2. NEXT REGULAR MEETING—Chief Pollock will provide Sheriffs Dispatch response in regards to incorrect dispatch information.
3. NEXT REGULAR MEETING—RESOLUTION TO TRANSFER FUNDS TO BUILDING FUND

- X. **Adjournment 12:06** A special meeting re: invitation to bid Type I ambulance, as posted, will be September 4, 2007 at 10:00 a.m. at the Administrative Office.

The next regular meeting will be September 10, 2007 at 10:00a.m. at the Administrative Office.

As of August 13, 2007: General Fund = \$3,999.80, Invested = \$39,000.00 EMS Fund = \$14,642.90, Invested = \$20,000.00 <u>Building Fund = \$1,159.37, Invested = \$500.00</u> Overall Total = \$79,302.07
--